

TxEIS Student Fall PEIMS Checklist

2020-2021

This checklist should be used as a tool to aid in Beginning of Year and Fall PEIMS Processing.
For more detailed instructions, please refer to the:

- **“Student Year-At-A-Glance-All Seasons”**
- **TxEIS State Reporting – TSDS PEIMS Fall Submission Guide**

GRADE REPORTING

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Verify District course information for Service ID, Population Served, Role ID, Class Type, Credit Levels, Course Seq Code | *Grade Reporting Reports>Master Schedule>SGR0050 – District Master List (Grd Rptng) |
| <input type="checkbox"/> Verify Campus Course Information at the section level. Dual Credit, CTE Hrs, Begin and End Time or (Crosswalk), Non-Campus Based Code | *Grade Reporting Reports>Master Schedule>SGR0110 – Master Schedule PEIMS (Grd Rptng)
SGR0130 – Master Schedule Section and Grd Rptg |
| <input type="checkbox"/> Verify Campus Course Information at the section level. This report also indicates invalid service IDs, | *Grade Reporting Reports>Master Schedule>SGR0220 – Master Schedule Invalid Service ID) |
| <input type="checkbox"/> Verify Staff Responsibilities-Campus
All Campus Instructional Staff / Inclusion Staff / PE-Athletic Coaches | *Grade Reporting Reports>Master>Schedule>SGR2500 – Schedule of Classes (Grd Rptng) |
| <input type="checkbox"/> Verify Staff ID’s, Certified CTE | * Grade Reporting Reports>Instructors>SGR0140 – Instructor List- Staff IDs
SGR2550 – Teaching Assignments – Cert. CTE =Y/VOED |
| <input type="checkbox"/> Verify Student enrolled in a CTE course | *Grade Reporting Reports>Student Verification>SGR1600 – Career and Technology Code Verification For Credit Hrs |

GRADUATION PLAN

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Verify Students with Post Secondary Certification Licensure Code and Associates Degrees * May also use Registration Demo 3 for Industry Certification | *Maintenance>Student>Individual Maintenance>PGP Create a Report |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|

Also see: [Appendix \(CCMR\) Verification](#)

TxEIS State Reporting – TSDS PEIMS Fall Submission Guide – pg 128

(NEW)

IBC Vendor Code-Organization or Company that offered service
IBC Exam Fee Amount – Cost of Exam

*Maintenance>District>Tables
IBC Vendor and IBC Exam Fee

REGISTRATION

Verify all students have a Texas Student Unique ID And Enrollment File Processed

*Registration>Utilities>Texas Unique Student ID Processing>UID Assignment and UID Enrolment

Verify each Student Program Data
Also see Registration by TAB (below)

*Reports>Registration Reports>Program>
SRGI200 – Status Changes by Program
SRG0600 – Student Special Program Listing (Set At-Risk year to “C”)
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Verify Student Residency for Transfer Students (identify PEG campuses)

*Reports >Registration Reports>Student
SRGI800-Enrollment by District of Residence also
SRGI200 –for Enroll Records (eligibility code, attribution code, campus ID residency)

Verify Graduates, Leavers & No Shows
Also see: Appendix (CCMR) Verification
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Graduate data: Military Enlistment, Leaver Reason, Graduation Type, Date of Graduation, Industry Certification, Distinguished, Endorsements,IGC
*Reports>Registration Reports>Withdrawal>
SRG2200 – Student No Show Report
SRGI700 – Leaver Tracking Report
*Registration>Maintenance>Prior Year Leaver Tracking

REGISTRATION BY TAB

Verify Student Demo 1

Demographic Information:
First Name, Middle Name, Last Name, Grade Level, Generation Code, SSN, UID, Sex, DOB, Race-Ethnicity
Student Indicators:
ADA Eligibility, Attribution Code, Campus ID Residency, Eco Dis, Military Connected, Foster Care, Star of Texas Award

Verify Student Demo 3

Career Technology: (No longer reported)

Promotion:

SSI Promotion – Suspended for this year

Dyslexia Services: Can be coded (Is reported for Summer)

(NEW) – Adult Previous Attend

	<p><u>Status Indicators:</u> Campus of Accountability, Migrant, Immigrant, Asylee/Refugee, Homeless Status, Unaccompanied Youth, Early Reading (KG-2), Military Enlistment (NEW)Adult Prev Attendance</p> <p><u>Graduation:</u> Graduation Type, FHSP Coursework and Distinguished Coursework Endorsement Indicators</p>
<input type="checkbox"/> Verify At-Risk Coding	<p>* Reports>Registration Reports>Program> SRGI 500 – Student At Risk Listing SGRI 600 – Student At Risk Profile</p> <p>To set codes: Utilities>Set Student At Risk Indicators As-of-Date (last Friday of October)</p>
<input type="checkbox"/> Verify Special Education <p><u>Also see: Appendix (CCMR) Verification</u> <i>TxEIS State Reporting – TSDS PEIMS Fall Submission Guide – pg 128</i></p>	<p>*Special Education>Reports>Special Ed>Programs> SEM850-PEIMS Verification List</p> <p>Primary Disability, Secondary Disability, Tertiary Disability, Multi Disabled, All Related Services, Instructional Setting, Speech Therapy, Regional Day School for Deaf Program, District of RDSPD Service</p> <p>For all coding see: <i>TxEIS State Reporting – TSDS PEIMS Fall Submission Guide</i></p>
<input type="checkbox"/> Verify Gifted and Talented	<p>*Reports>Registration Reports>Program> SRGI 200 – Status Changes by Program Student participates in program</p>
<input type="checkbox"/> Verify Bilingual/ESL	<p>*Reports>Registration Reports>Program> SRGI 200 – Status Changes by Program Home Language, Student Language, LEP Code, Parental Permission,</p> <p>For all other coding see: <i>TxEIS State Reporting – TSDS PEIMS Fall Submission Guide</i></p>
<input type="checkbox"/> Verify Title I Part A	<p>*Reports>Registration Reports>Program> SRGI 200 – Status Changes by Program Student is participating in the program under ESEA. If Schoolwide Title I is selected on – Attendance>Maintenance>Campus>Campus Options, a record is automatically created with code 6.</p>

Verify Generic Programs (if applicable)
-T-STEM, ECHS, Dyslexia, Crisis Code, P-Tech,
Intervention Strategy INT, Section 504, New Tech

*Reports >Registration Reports>Program>
SGRI900 – Generic Programs Enrollment Count
Generic programs must be set up at the District to
be selected at the Campus level.
*Registration>Maintenance>District Profile>Generic
Ent/Wd Program Codes.
*Registration>Maintenance>Campus Profile>Campus
Generic Ent/Wd Program Codes.
*Reports >Registration Reports>Programs>
SGRI900 – Generic Programs Enrollment Count

Verify PK Enroll

Students qualified for program.
PK Program Type code, PK Funding Source, PK
Secondary Funding, PK Elig Prev. Year
*Registration Reports>Program>
SRG0650 PK/Elem Student Special Program Listing
SRGI200 Student Status Changes by Program (PK)

SPECIAL EDUCATION

Verify Special Education Coding

*Reports > Special Ed Reports > SEM0800 – PEIMS
Related Services List and
*Reports > Special Ed Reports > SEM0850 – PEIMS
Verification List

Verify Multi Disabled Indicator Code

*Reports > Special Ed Reports > SEM0850 – PEIMS
Verification List

STATE REPORTING

Complete the FALL TSDS PEIMS submission and
resubmission (Collection I)

***TxEIS State Reporting – TSDS PEIMS Fall
Submission Guide***

Update/Confirm Census Block GEO ID

*State Reporting>Utilities>TEA Census Block
(Run in Firefox Browser)

CCMR – Appendix page 128
Verify coding:
College, Career and Military Readiness

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Submission Guide***